

CPOE Stage 11 Overview

December 4, 2017



Welcome & Introduction

Anna Wyss-Zilles

Questions

Please email questions to
Susan.Halter@jfs.ohio.gov





Schedule & Sample

Melissa Flick

CPOE Stage 11 Review Schedule

- CPOE Stage 11 begins January 2018
- Review cycle shortened from 24 months (8 quarters) to 18 months (6 quarters) and will include all agencies not participating in CFSR
- The CFSR Performance Improvement Plan (PIP) will take the place of CPOE Stage 11 for the 15 counties participating in CFSR



Review Schedule – 1st Quarter (Jan, Feb, Mar 2018)

Small	Small/ Medium	Medium	Large	Metro	Major Metro
Adams Fayette Harrison Jackson	Auglaize Champaign Clinton Holmes	Belmont Belmont IV-E Hancock Seneca	Clark		DYS

Review Schedule – 2nd Quarter (Apr, May, Jun 2018)

Small	Small/ Medium	Medium	Large	Metro	Major Metro
Coshocton Defiance Hardin IV-E Harrison IV-E Hocking Monroe Monroe IV-E Paulding Vinton Williams		Erie Jefferson IV-E Ross Tuscarawas Union	Ashtabula Ashtabula IV-E Clark IV-E	Warren IV-E	

Review Schedule – 3rd Quarter (Jul, Aug, Sep 2018)

Small	Small/ Medium	Medium	Large	Metro	Major Metro
Carroll Morrow Noble Ottawa Van Wert Wyandot	Highland	Knox Lawrence Sandusky Washington	Miami	Mahoning Stark IV-E Warren	Hamilton

Review Schedule – 4th Quarter (Oct, Nov, Dec 2018)

Small	Small/ Medium	Medium	Large	Metro	Major Metro
Gallia Gallia IV-E Hardin Meigs Meigs IV-E Perry	Brown Brown IV-E Crawford Fulton Ottawa IV-E	Jefferson Pickaway Scioto	Medina Richland	Licking Licking IV-E Mahoning IV-E Montgomery IV-E	Cuyahoga IV-E Hamilton IV-E

Review Schedule – 5th Quarter (Jan, Feb, Mar 2019)

Small	Small/ Medium	Medium	Large	Metro	Major Metro
Henry Morgan Perry	Madison	Darke Hancock IV-E Huron Marion	Delaware Lake Miami IV-E Portage Ross IV-E Wayne	Montgomery	Cuyahoga

Review Schedule – 6th Quarter (Apr, May, Jun 2019)

Small	Small/ Medium	Medium	Large	Metro	Major Metro
Pike Putnam Williams IV-E	Mercer Preble	Ashland Geauga	Columbiana Columbiana IV-E	Butler Stark	

Pre On-Site Activities

- Prior to the month of entrance, the assigned Technical Assistance Specialist (TAS) will:
 - Contact agency to negotiate date of entrance conference, identify the primary contact person, and discuss the review process which includes a peer review method
 - Prepare the In-Home case sample, the Foster Care case sample, and the JFS 01688 – Individualized Child Assessment sample
 - Prepare the entrance conference letter for issuance to agency director with copy to primary contact person and to the OCWTP coordinator
 - Email copy of case sample & case review tool, Self-Assessment tool, instructions & list of relevant reports to primary contact person



Sample Period

- 6 month period that begins 12 months prior to the first day of the entrance conference month
- Example:
 - Entrance conference scheduled on 1/22/18
 - Sampling period = 1/1/17 to 6/30/17


Period Under Review (PUR)

- First day of sample period through first date of on-site case review (FDCR)
- Example:
 - Sample period = 1/1/17 to 6/30/17
 - Date of on-site case review: 2/5/18
 - PUR = 1/1/17 to 2/5/18



Month of Entrance Conference	Sample Period	Period Under Review
January 2018	01/01/2017 – 06/30/2017	01/01/2017 – FDCR *
February 2018	02/01/2017 – 07/31/2017	02/01/2017 – FDCR
March 2018	03/01/2017 – 08/31/2017	03/01/2017 – FDCR
April 2018	04/01/2017 – 09/30/2017	04/01/2017 – FDCR
May 2018	05/01/2017 – 10/31/2017	05/01/2017 – FDCR
June 2018	06/01/2017 – 11/30/2017	06/01/2017 – FDCR
July 2018	07/01/2017 – 12/31/2017	07/01/2017 – FDCR
August 2018	08/01/2017 – 01/31/2018	08/01/2017 – FDCR
September 2018	09/01/2017 – 02/28/2018	09/01/2017 – FDCR
October 2018	10/01/2017 – 03/31/2018	10/01/2017 - FDCR
November 2018	11/01/2017 – 04/30/2018	11/01/2017 – FDCR
December 2018	12/01/2017 – 05/31/2018	12/01/2017 - FDCR

*FDCR = First Day of On-Site Case Review



Month of Entrance Conference	Sample Period	Period Under Review
January 2019	01/01/2018 – 06/30/2018	01/01/2018 – FDCR
February 2019	02/01/2018 – 07/31/2018	02/01/2018 – FDCR
March 2019	03/01/2018 – 08/31/2018	03/01/2018 – FDCR
April 2019	04/01/2018 – 09/30/2018	04/01/2018 – FDCR
May 2019	05/01/2018 – 10/31/2018	05/01/2018 – FDCR
June 2019	06/01/2018 – 11/30/2018	06/01/2018 - FDCR

Sample Size

County Size	Total Number of Cases (PCSA)	Total Number of Cases (IV-E Courts)	Maximum Number of JFS 01688
Small	9	1	3
Small/Medium	9	1	3
Medium	13	3	4
Large	15	3	5
Metro	15	5	5
Major Metro	17	11	6



Sample & Universe

- BIC Randomized In-Home and Foster Care Samples
- In-Home Sample
 - Traditional Ongoing cases and Alternative Response (AR)
Ongoing cases open 45 days or longer
 - Traditional and AR cases open 65 days or longer
- Foster Care Sample
 - Foster Care cases with a child in custody of the agency 24 hours or more
- JFS 01688 – Individualized Child Assessment Sample
 - JFS 01688's in effect during PUR (up to max specified in chart)

Sample Stratification

- Case sample stratification is based on percentage of total in-home and foster care cases in each county
- Example for a medium size county:
 - Total cases in 2016 = 300 cases
 - 180 in-home cases (60%) + 120 foster care cases (40%)
 - Total sample size = 13 cases
 - 8 in-home cases (60%) and 5 foster care cases (40%)

In-Home Case Elimination Criteria

- Ongoing or AR ongoing cases open < 45 days
- Traditional or AR cases open < 65 days
- Assessment/Investigation cases open > 65 days with no significant activity after 14th day
- Any child in family was in foster care > 24 hours during PUR



Foster Care Case Elimination Criteria

- Target child was in foster care < 24 hours during PUR
- Target child was on trial home visit entire PUR
- Target child was placed in locked juvenile facility entire PUR
- Target child's adoption finalized prior to PUR
- Target child reached age 18 prior to PUR





Other Case Elimination Criteria

- Incoming Interstate Compact on the Placement of Children (ICPC)
- Cases opened due to adoption subsidy
- Cases opened for home study or visitation assessment
- Case appearing multiple times in the sample (ex. Siblings)
- Over-representation of a single caseworker

Questions

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Self-Assessment Tool & Reports

Melissa Flick



Self-Assessment Purpose

- CPOE Stage 11 quality assurance process is an ongoing and continual set of activities beginning with a self-assessment
- Self-Assessment provides an opportunity for agencies to evaluate their child welfare practice to identify strengths and opportunities for improvement
- Self-Assessment and corresponding data reports will be used to generate discussion during the entrance conference



Self-Assessment Process

- TAS will email self-assessment tool, instructions, and list of relevant SACWIS & ROM reports to county agencies 60 days prior to the scheduled entrance conference
- County agencies will complete self-assessment and return to TAS no fewer than 2 weeks prior to the scheduled entrance conference
- TAS will review the self-assessment and prepare to discuss the agency's findings during the entrance conference

SACWIS Reports

- Intake Assessment Lifecycle Report
- Case Services Report
- AFCARS Exception Report
- Comprehensive Visitation Report





ROM Reports

- Initiation Contact Timely
- Investigations completed within required timeframes
- Safe from Maltreatment Recurrence for 6 Months
- Maltreatment in Foster Care
- Placement Stability
- Permanency in 24+ Months (Federal Indicators)
- Siblings placed together
- Initial placements with relatives



Self-Assessment Tool

- Modeled after CFSR Statewide Self-Assessment instrument

Section 1

- Agency specific data regarding agency structure, staffing, workload, and retention

Section 2

- Assessment of the outcome areas of Safety, Permanency, and Well-Being

Section 3

- Assessment of the systemic factors

Self-Assessment – Section 1

Agency Specific Data

CPOE STAGE 11 SELF-ASSESSMENT

Section 1 – General Agency Information

Agency Name: _____

Director: _____

Address: _____

Phone: _____ Fax: _____

☐ Children's Service Board

CSB Chair: _____

☐ Double Combined CDJFS

☐ Triple Combined CDJFS

☐ Quadruple Combined CDJFS

County Commission President: _____

Juvenile Court IV-E Agreement with ODJFS?

☐ Yes ☐ No

Juvenile Court Judge (Name): _____

Funded by
Levy?

☐ Yes ☐ No

If yes, date
last levy
passed:

Caseworker
Labor
Agreement?

☐ Yes ☐ No

If yes,
expiration
date:

COA
Accreditation?

☐ Yes ☐ No

IV-E Waiver?

☐ Yes ☐ No

Protect Ohio?

☐ Yes ☐ No

Child
Advocacy
Center?

☐ Yes ☐ No

If yes, name:

Pilot
Initiatives?

☐ Yes ☐ No

If yes,
describe

Please complete the table with the number of current agency staff:

	Alternative Response	Intake	Ongoing	Foster Adoption	Other	Vacancy
Administrators						
Supervisors						
Caseworkers						
Case Aides						
Transportation Aides						
Visitation Aides						
Other:						

Please list/describe any special units (ex. Quality Assurance, Legal, IT, Data Management):

Please complete the table with the average caseload size:

AR Intake	AR Ongoing
Traditional Intake	Traditional Ongoing
Foster Care / Adoption	

Please complete the table with the average years of child welfare experience for agency staff:

AR Intake	AR Ongoing
Traditional Intake	Traditional Ongoing
Foster Care / Adoption	Supervisors

Please list the turnover rate (#of vacant positions/#of positions) for the last year:


AR Intake	AR Ongoing
Traditional Intake	Traditional Ongoing
Foster Care / Adoption	Supervisors

Please describe recruitment strategies and retention strategies:

Self-Assessment – Section 2

Assessment of Outcomes: Safety

Safety Children are first and foremost protected from abuse and neglect. Children are safely maintained in their homes whenever possible and appropriate.	Strongly Agree	Agree	Disagree	Strongly Disagree
There is a high level of consistency among screeners in applying the screening guidelines to new reports of child abuse and/or neglect.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Documentation of assessments captured within the CAPMIS tools consistently demonstrate that critical thinking is used to guide the decision making process	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Safety Assessments accurately and thoroughly assess all safety concerns.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Safety Plans implemented by the agency are usually successful in mitigating safety threats that are present in the home.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Family Assessment documentation completed by agency staff typically illustrates that workers conduct thorough and holistic assessments of family identified risk contributors.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Case Reviews and SARs are routinely conducted in timely manner as required by rule and address safety.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reunification Assessments are routinely used to guide the decision making process.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Caseworkers assess and address risk and safety throughout the life of a case.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Please answer the following questions:

What factors are used to determine if a report is screened in or out?

Who makes screening decisions? Are screening decisions made by an individual or in group screening?

Describe the agency's approach to Differential Response (i.e. AR cases and TR cases or TR only; Intake and Ongoing units or One-Worker-Model).


Explain how Case Reviews and SARs are scheduled. Are Case Reviews and/or SARs conducted in court? Are there any challenges with scheduling?

How do you ensure that foster parents, pre-adoptive parents, and relative caregivers receive notification of court hearings and are given the opportunity to participate?

Self-Assessment – Section 2

Assessment of Outcomes: Permanency

Permanency Children have permanency and stability in their living situations. The continuity of family relationships and connections is preserved for children.	Strongly Agree	Agree	Disagree	Strongly Disagree
Kinship homes receive needed supports and services to care for the children.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The agency's Foster Care/Adoption recruitment plan is both comprehensive and effective in driving recruitment efforts.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The agency is able to easily access well-trained foster parents to meet the needs of children coming into care.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RCNO is not considered in placement decisions unless a JFS 01688 is on file for the child that indicates that RCNO should be considered.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The agency does a good job of breaking down barriers to ensure that children in foster care have regular and frequent visitation with their parents and siblings to the fullest extent possible.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The agency adheres to ICWA mandates.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Caseworkers work with families to establish and achieve permanency for their children.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The agency proceeds with termination of parental rights when a child is in care for 12 out of the most recent 22 months.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Please answer the following questions:

What strategies are used for family search and engagement?

What supports are provided to substitute caregivers (including kinship caregivers) to prevent placement disruption?

What supports are provided to facilitate visitation with parents and siblings in foster care?


Describe any barriers the agency has faced regarding achieving permanency for children in care.

Describe the agency's recruitment activities (foster, adoptive, kinship) and methods of disseminating recruitment information.

Self-Assessment – Section 2

Assessment of Outcomes: Well-Being

Well Being Families have enhanced capacity to provide for their children's needs. Children receive appropriate services to meet their educational needs. Children receive adequate services to meet their physical and mental health needs.	Strongly Agree	Agree	Disagree	Strongly Disagree
Children's needs are thoroughly assessed by the agency.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parents' needs are thoroughly assessed by the agency.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The agency provides appropriate services to meet families' identified needs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parents are routinely engaged in the case planning process.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The agency provides appropriate services to meet educational, physical/dental and behavioral/mental health needs of the child.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The agency has a prudent parent policy that is clear and easily understood by both foster parents and caseworkers.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The agency has and adheres to a psychotropic medication policy.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>




Please answer the following questions:

How does the agency engage the family in the case planning and review process? Are fathers routinely engaged in the process? Does the agency conduct FTMs?

Describe diligent efforts the agency utilizes to locate missing parents.

Please discuss any barriers to assessing needs and any barriers to service provision for children and families.

Describe the agency's Independent Living program.



Self-Assessment – Section 2

Assessment of Systemic Factors

Information System (SACWIS)
Describe how your agency uses data and data tools (SACIWS, BIC, ROM) to track, monitor, and measure performance (ex. Timeliness, permanency, recurrence, placement moves).

Describe how your agency uses data and data tools (SACIWS, BIC, ROM) to track, monitor, and measure performance (ex. Timeliness, permanency, recurrence, placement moves).

Quality Assurance System	Strongly Agree	Agree	Disagree	Strongly Disagree
Agency leadership recognizes the areas of casework practice that are strengths as well as the areas needing improvement.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
There is an agency-wide interest in providing quality child welfare practice to achieve good outcomes for children, youth and families	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>Please describe the agency's current QA or CQI process. <i>(Questions to consider in responding: Is there a culture of continual quality improvement throughout the agency? Are there dedicated QA staff? Is there a standardized process for reviewing case records? Are data reports incorporated in the CQI process? Are results shared with supervisors and caseworkers? How is progress evaluated?)</i></p>				

Staff Training	Strongly Agree	Agree	Disagree	Strongly Disagree
New caseworkers complete Caseworker Core within the first 12 months of employment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
New supervisors complete Supervisor Core within the first 12 months of supervision.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
All staff regularly complete annual ongoing training requirements.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staff are encouraged to attend training and share information with others.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staff utilize on-line training resources including SACWIS Knowledge Base articles and the OCWTP website.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please describe any barriers to accessing required training or any gaps in training needs.

Please explain how the agency ensures effective transfer of learning.



Supervision and Staff Development

Please describe the agency's current supervision practices. *(Consider the following in responding: Number of caseworkers per supervisor, frequency of supervision, compliance supervision or clinical supervision. Are case decisions systemic in nature? What types of group supervision and self-development practices are in place?)*

Service Array and Resource Development	Strongly Agree	Agree	Disagree	Strongly Disagree
Supportive services to prevent placement, promote reunification, and teach life skills are accessible by either the agency or within the community.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supportive services in the community are usually effective in meeting client needs and promoting achievement of case plan goals.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Providers are responsive to the needs of the family and provide regular reports to PCSA staff.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Individualized services are provided to families and children.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The agency formally and informally evaluates the quality of services provided.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>Please describe any service gaps, barriers to accessing services, and how the agency is collaborating with service providers to facilitate provision of services to families and children.</p>				

Agency Responsiveness to the Community	Strongly Agree	Agree	Disagree	Strongly Disagree
The agency regularly partners with and seeks input from community stakeholders, families, and youth.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community partners value their strong working relationship with the agency.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The community has a Family and Children First Council.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The community has wrap-around services.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community partners meet regularly to discuss service intervention for shared families.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The agency values a strong working relationship with the juvenile court.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The CASA's and/or GAL's in the community effectively partner with the agency and juvenile court to achieve outcomes that are in the children's best interest.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Questions

Please email questions to
Susan.Halter@jfs.ohio.gov





On-Site Activities

Katina Bays
& Sally Buccieri



Entrance Conference

- Recap of CPOE 10
- Agency Self Assessment
 - Data Reports
- CPOE 11 Process
 - 18-Month Review Cycle
- Logistics of On-Site Activities
 - Dates of Reviews
 - Case Review Process
 - Interviews (1 In-Home and 1 Foster-Care)
 - Other Agency Specific Details
- Federal Review Tool—Overview
 - Rating Outcomes-Federal vs. OAC
 - Technical Assistance vs. Plan for Practice Advancement (PPA)
- Completion Timeframes

Case Record Review

Case Review Process:

- TAS(s) Completed SACWIS Review
- Review and Reconciliation
 - Peer Review
 - Federal Tool
 - Federal vs. OAC Outcome Ratings
- Fact Gathering
 - SACWIS
 - Paper Record Files
 - Interviews
- Completed Tools Provided to Agency



Interviews

- Interview Details
 - 1 In-Home & 1 Foster Care
 - Contacting of Interviewees & Interview Letter Available Upon Request
 - Role of TAS
- Intent of Interviews
 - Support Case Narratives
 - Gather more Details
- Who will be Interviewed
 - Parents/Caregivers
 - School-Age Children
 - GAL/CASA
 - Agency Caseworker/Supervisor
 - Others if Needed



Questions

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Purpose for the Individualized Child Assessment (JFS 01688)

- To ensure that the placement of a child for foster care or adoption is not delayed or denied on the bases of race, color or national origin (RCNO).
- To ensure that only the most compelling reasons serve to justify consideration of RCNO as part of a placement decision.
- To ensure that when RCNO has been determined as a need in the placement decision process, such consideration is narrowly tailored to the child's documented needs and best interests.
- When RCNO has been identified as a possible factor in a placement decision, the child must undergo an independent assessment.



Individualized Child Assessment (JFS 01688) Oversight Process

- Selection of case records with a JFS 01688 in effect during the period under review (PUR)
- Maximum number of JFS 01688s that will be reviewed
 - Small and Small/Medium Size Counties – Maximum of 3 JFS 01688s
 - Medium Size Counties – Maximum of 4 JFS 01688s
 - Large and Metro Size Counties – Maximum of 5 JFS 01688s
 - Major Metro Size Counties – Maximum of 6 JFS 01688s
- Review of JFS 01688 process in accordance with OAC rules 5101:2-42-18.1 *Non-Discrimination Requirements for Foster Care Placements* and 5101:2-48-13.1 *Non-Discrimination Requirements for Adoptive Placements*
- Observation of matching conference(s), as applicable



Changes to the JFS 01688 Case Record Review Tool

- One case record review tool for all JFS 01688's selected for compliance oversight
- The revised tool outlines the entire JFS 01688 process in accordance with OAC rules 5101:2-42-18.1 and 5101:2-48-13.1.
- Each question on the revised tool includes a section for non-compliance issues and technical assistance, as applicable
- The revised tool contains a results section that will reflect systemic issues and the requirement of a plan for practice advancement, as applicable.



Purpose for Completing the Semiannual Administrative Review (SAR) Tool

- Supplemental tool utilized to gather data elements required for the Annual Progress and Services Report (APSR).
- The following items will be assessed to gather information through the use of the SAR Review Tool:
 - Timeliness of initial SARs
 - Timeliness of ongoing SARs
 - Written notification of SAR process
 - Permanency Review Hearing process



Reconciliation Process

- Reconciliation will only occur if the agency chose not to participate in the peer review model
- The reconciliation of all case records reviewed will occur prior to the exit conference
- Discuss case record rating justifications and OAC requirements
- Provide the opportunity to retrieve or identify documentation that was in existence at the time of the review
- Identify training opportunities and provide technical assistance for future improvements, as applicable



Exit Conference

- Scheduling the exit conference
- Notification of the exit conference to the OCWTP coordinator
- Provision of the draft final report prior to the exit conference
- Review of draft final report and if applicable a data discussion
- Issuance of final report
- Provision of the draft Plan for Practice Advancement (PPA) template
- Scheduling the PPA development meeting
- Address continuing PPA review activities

Questions

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Final Report

Robynn Jasper



CPOE 11 FINAL REPORT

- Background of CPOE
- Background of Child and Family Services Review (CFSR)
- General Agency information
 - based on agency self-assessment and entrance conference discussion
- Entrance and Exit Conference attendees
- Data and Report information



CPOE 11 FINAL REPORT (continued)

- Key Findings Related to Outcomes
 - Safety
 - Permanency (applicable to foster care cases)
 - Well-Being
- Data Indicators of Performance
 - Not all items have an applicable data report
- Technical Assistance and Promising Practices documented

Safety Permanency Well-Being



CPOE 11 FINAL REPORT (continued)

- Overall Discussion of each Outcome
 - Incorporate CPOE case review information/rating with data indicators and agency self-assessment
 - Systemic factors
 - Previous CPOE reviews and improvement plans
 - Less case specific narrative in the final report as the Onsite Review Instrument (OSRI) will be emailed to the agency
- Multi-Ethnic Placement Act (MEPA)



CPOE 11 FINAL REPORT (continued)

- The draft final report emailed a minimum of three business days before exit conference.
- The Onsite Review Instrument (OSRI) for each case reviewed will be emailed to the county or agency.
- In addition, other CFSR reports might be emailed
 - Case summary, Narratives for “No” responses, item rating summary, etc.

CPOE 11 FINAL REPORT (continued)

- Final report to be issued 150 days from date of entrance conference
- Addendum and/or Appeal process outlined
 - To be submitted in writing to Carla Carpenter within 15 days of final report issuance



Questions


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Plan for Practice Advancement (PPA)

Scott Gall



The PPA (formally known as the QIP) is developed to address changes that will need to occur in order to **improve services and outcomes** in response to items identified in the CPOE Stage 11 Final Report.



Plan for Practice Advancement

- Ownership stays the same
- Increased communication with ODJFS
- It's a cooperative effort
- Keep it focused
- Use data reports
- This is a working document- Think of it as a case plan
- Different timeframes
- Better outcomes for families

Ownership

- Developed by PCSA or Court in collaboration with ODJFS
- Within 30 days of the Exit Conference
- Identify key staff to be involved
- Hardcopy and softcopy supplied
- Submitted and approved by ODJFS

Ownership

*Doing what needs to be done because you expect it of yourself. Ownership springs from the *intrinsic* motivation of personal pride.*

Increased Communication

- No more twice a year
- Bring us onboard
- Use technology
- Please reach out



Cooperative Effort

- Face to face
- Identify items for attention
- Review previous strategies
- Discuss new tactics
- Supported by data



Focused

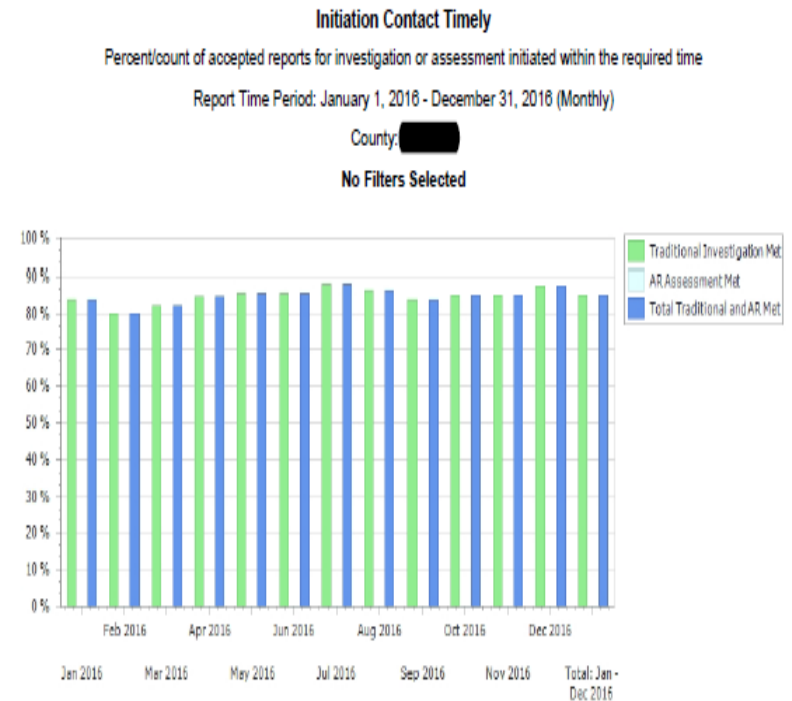
- Prioritize- When you focus on everything, nothing is a priority
- Safety first
- Interrelated items
- One strategy fits many
- Modify strategies as you go



FOLLOW
ONE
COURSE
UNTIL
SUCCESSFUL

Using Data

- SACWIS
- Results Oriented Management (ROM)
- Systemic Factors
- Supports findings
- Get familiar
- Have your own? share



Working Document

- Structured by Outcomes
- Multiple strategies can be applied
- Implementation can be flexible
- Reviews capture changes
- Amend every 3 months

OHIO DEPARTMENT OF JOB & FAMILY SERVICES
Child Protection Oversight and Evaluation (CPOE) Stage 11
Plan for Practice Advancement

County: Initial Plan Approval: [Click here to enter a date.](#)

CPOE STAGE 11 RATING OVERVIEW					
SAFETY		PERMANENCY		WELLBEING	
Safety Outcome 1	(choose)	Permanency Outcome 1	(choose)	Well-being Outcome 1	(choose)
Safety Outcome 2	(choose)	Permanency Outcome 2	(choose)	Well-being Outcome 2	(choose)
				Well-being Outcome 3	(choose)

Safety Outcome 1: Children are first and foremost, protected from abuse and neglect.		
Item 1: Timeliness of initiating investigations and face to face contact with children in reports of child maltreatment		
Summary of Area Needing Improvement:		
Strategies to be implemented	Date Added	Date Completed
Timeframe to implementation		
Responsible person/department		
How progress will be monitored and measured (include data reports from SACWIS, BIC, ROM)		
How ODJFS or the Regional Training Center can partner with the agency to achieve the desired outcome		
Results of Review		
Describe efforts to comply with PPA, including results of monitoring progress, status of implementation, and any changes to timeframes.		

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Date Reviewed	Progress Toward Improvement	Recommendation
3 month		(select one)
6 month		(select one)
9 month		(select one)
12 month		(select one)

Child Protection Oversight and Evaluation (CPOE) Stage 11

Plan for Practice Advancement

County: <input type="text"/>	Initial Plan Approval: Click here to enter a date.
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CPOE STAGE 11 RATING OVERVIEW					
SAFETY		PERMANENCY		WELLBEING	
Safety Outcome 1	<input type="text" value="(choose)"/>	Permanency Outcome 1	<input type="text" value="(choose)"/>	Well-being Outcome 1	<input type="text" value="(choose)"/>
Safety Outcome 2	<input type="text" value="(choose)"/>	Permanency Outcome 2	<input type="text" value="(choose)"/>	Well-being Outcome 2	<input type="text" value="(choose)"/>
				Well-being Outcome 3	<input type="text" value="(choose)"/>

Safety Outcome 1: Children are first and foremost, protected from abuse and neglect.

Item 1: Timeliness of initiating investigations and face to face contact with children in reports of child maltreatment

Summary of Area Needing Improvement:

Strategies to be implemented

	Date Added	Date Completed
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Timeframe to implementation

Responsible person/department

How progress will be monitored and measured (include data reports from SACWIS, BIC, ROM)

How ODJFS or the Regional Training Center can partner with the agency to achieve the desired outcome

Results of Review

Describe efforts to comply with PPA, including results of monitoring progress, status of implementation, and any changes to timeframes.

Date Reviewed	Progress Toward Improvement	Recommendation
<input type="text"/>	<input type="text"/>	<input type="text"/>

3 month	<input type="text"/>	<input type="text" value="(select one)"/>
6 month	<input type="text"/>	<input type="text" value="(select one)"/>
9 month	<input type="text"/>	<input type="text" value="(select one)"/>
12 month	<input type="text"/>	<input type="text" value="(select one)"/>



Timeframes

- PPA Implementation Meeting- Within 30 days from Exit Conference
- PPA Approval
- PCSA/Court Put Strategies in place
- 3 Month PPA Implementation Review
- 5 Months- Case selection
- 6 Month Case Review & PPA Adjustment
- 9 Month PPA Review
- 11 Months- Case selection
- 12 Month Case Review & PPA Adjustment

Better Outcomes for Families

- By staying focused
- More frequent oversight
- Current cases
- Real time feedback
- Constant learning
- Use the data





Distribution

- The results of the Twelve Month Case Review will be entered into the PPA
- PPA will be submitted to TAM for final approval
- Letter and Final PPA sent out to (as applicable): PCSA Director, Juvenile Court Judge, County Commissioners, Children's Services Board, others as agreed

Questions

Please email questions to
Susan.Halter@jfs.ohio.gov





Wrap-Up

Anna Wyss-Zilles